

TATACARA PERMOHONAN SURAT PENGESAHAN PELAJAR MENERUSI SISTEM MAKLUMAT AKADEMIK PELAJAR

1. Klik pada *Online Application* pada bahagian Menu
2. Pilih *Confirmation Letter Application*

SMAPOnline
Sistem Maklumat Akademik Pelajar

Search...

(UG) MAIN NAVIGATION

- Dashboard
- Biodata
- Registration
- Examination
- Graduation
- Student Account
- Others
- Online Application**
 - Residential Electric Sticker
 - Admission Application
 - Confirmation Letter Application
 - Counselling
 - GL Application

Basic Info | student's basic information

Message

Please check your biodata information. Contact Academic Management Office (Undergraduates) or Centre For Graduate Studies (Postgraduates) for any misinformation.

PERSONAL DETAILS

Name	[REDACTED]		
Matric Number	[REDACTED]		
Registration Status	[REDACTED]		
IC/Passport Number	[REDACTED]		
Gender	[REDACTED]	Date of Birth	[REDACTED]
Religion	[REDACTED]	Race	[REDACTED]
Nationality	[REDACTED]	Country	[REDACTED]
Phone No	[REDACTED]	Email	[REDACTED]

ACADEMIC DETAILS

3. Klik pada *New Application*

SMAPOnline
Sistem Maklumat Akademik Pelajar

Search...

(UG) MAIN NAVIGATION

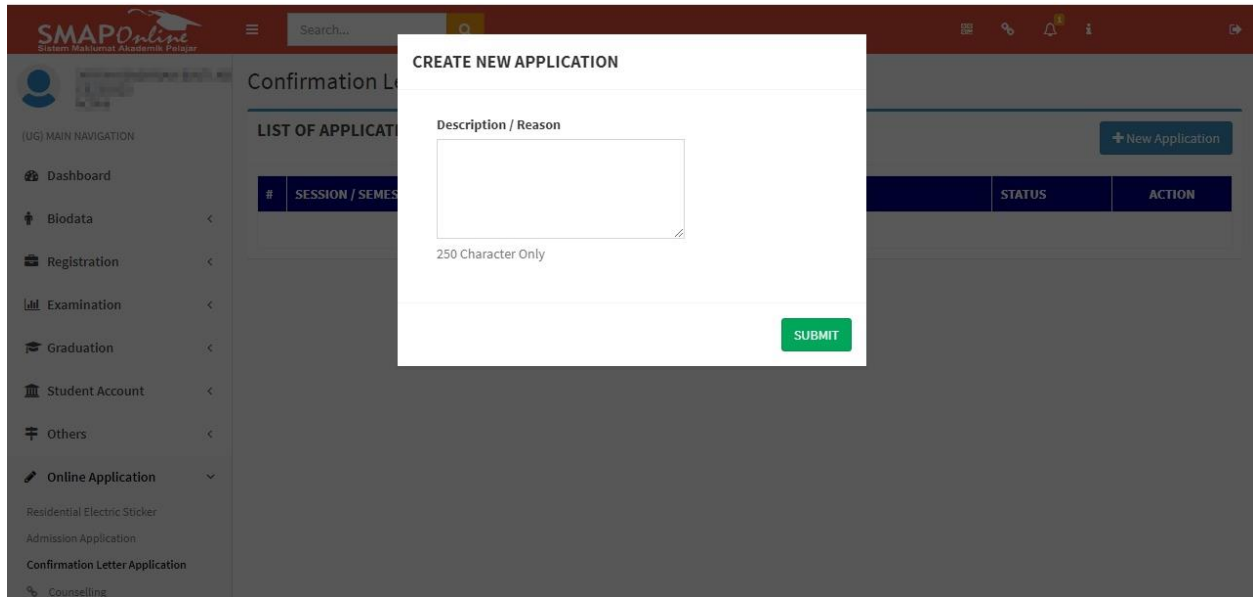
- Dashboard
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 - Residential Electric Sticker
 - Admission Application
 - Confirmation Letter Application**

Confirmation Letter | Application

LIST OF APPLICATION [+ New Application](#)

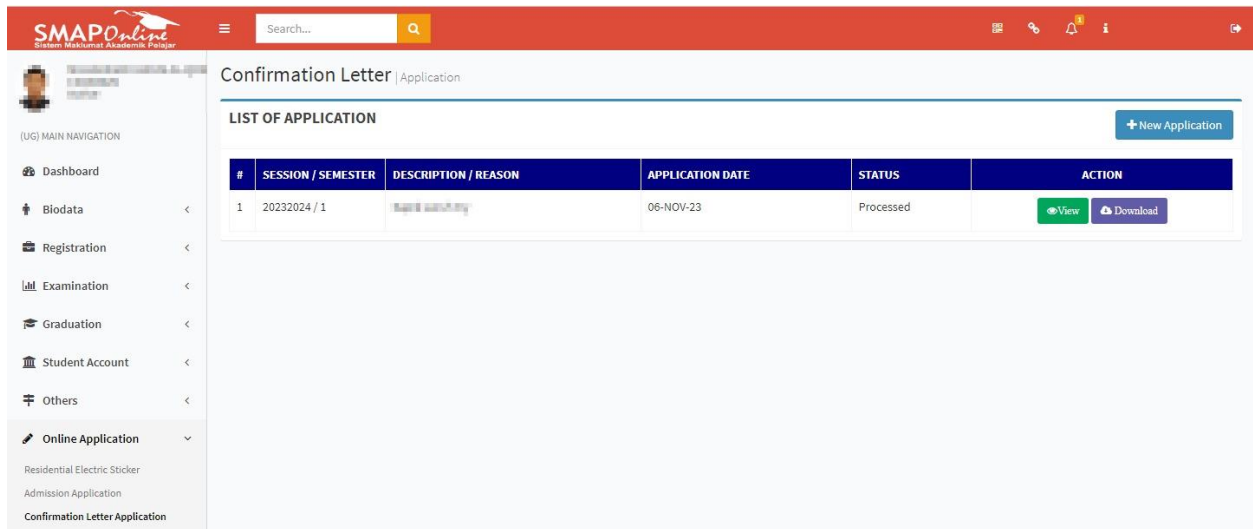
#	SESSION / SEMESTER	DESCRIPTION / REASON	APPLICATION DATE	STATUS	ACTION
No files found					

4. Isi tujuan permohonan (contoh: Biasiswa Pelajar dll)



The screenshot shows the 'CREATE NEW APPLICATION' modal form in the SMAPOnline system. The form has a title bar 'CREATE NEW APPLICATION' and a main input area labeled 'Description / Reason'. Below the input area, it specifies '250 Character Only'. A green 'SUBMIT' button is located at the bottom right of the modal. The background shows a sidebar with navigation options like 'Dashboard', 'Biodata', 'Registration', 'Examination', 'Graduation', 'Student Account', 'Others', and 'Online Application'.

5. Pelajar boleh memuat turun Surat Pengesahan Pelajar setelah pihak Pejabat Pengurusan Akademik UTHM muat naik surat tersebut dalam tempoh lima (5) hari bekerja.



The screenshot shows the 'LIST OF APPLICATION' table in the SMAPOnline system. The table has columns for '#', 'SESSION / SEMESTER', 'DESCRIPTION / REASON', 'APPLICATION DATE', 'STATUS', and 'ACTION'. A single application is listed with the status 'Processed'. The 'ACTION' column contains 'View' and 'Download' buttons.

#	SESSION / SEMESTER	DESCRIPTION / REASON	APPLICATION DATE	STATUS	ACTION
1	20232024 / 1	...	06-NOV-23	Processed	View Download



6 Februari 2024
Pejabat Pengurusan Akademik