



**UNIVERSITI TUN HUSSEIN ONN MALAYSIA
APPLICATION FOR TERMINATION OF STUDY**

**Deputy Registrar
Academic Management Office
Universiti Tun Hussein Onn Malaysia**

Dear Sir,

APPLICATION FOR TERMINATION OF STUDY

I would like to request for study termination in Semester _____ of Session _____ and I have done the following:

<i>ACTION</i>	<i>VERIFIED BY</i>	<i>REMARKS</i>
i. Returned all items belonging to the Faculty, including my room key.	_____ Assistant Registrar	
ii. Returned my hostel room key.	_____ Desasiswa	
iii. Returned all sports and other equipment.	_____ HEP	
iv. Settled all outstanding payments.	_____ PKSK	
v. Returned all library books.	_____ The Bursar	
vi. Returned my Matriculation Card	_____ Library	
	_____ Academic Management Office	

2. The reason(s) for my termination is/are:

Yours sincerely,

Date : _____
Name : _____
Identity Card No. : _____
Matriculation No. : _____
Year / Programme : _____
Date of Registration : _____
Mailing Address : _____

Telephone No. : () _____

For the action of the Academic Management Office

The following has been done:

i) Letter of Approval ☐

ii) Amendment of Student's Record in the SMP ☐

Name : _____

Signature : _____ Date : _____