**BORANG TEMPAHAN RUANG GUNASAMA**

UTHM/PPA/2022/ Pind04

**SALINAN**

**PPA**

**PEJABAT PENGURUSAN AKADEMIK**

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|  |  | FAKULTI/PUSAT : |  |  |  |  |  |  |  |  |  |  | TEL | : |  |  |  | - |  |  |  |  |  |  |  |  |
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|  |  | TUJUAN PENGGUNAAN : |  | Kelas Ganti |  | Ujian |  | Aktiviti |  | Program Rasmi |  |  |  |  |  |  |
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|  |  | NAMA PROGRAM/AKTIVITI/KOD KURSUS :  |  |  |  |  |  |  |  |  |  |  |  |  |  | KOD :  |  |  |  |  |  |  |  |  |
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|  |  | TARIKH : |  |  | / |  |  | / |  |  |  |  |  | HINGGA : |  |  | / |  |  | / |  |  |  |  |  |  |  |  |  |  |  |  |  |
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|  |  | MASA : |  |  |  | am/pm | HINGGA : |  |  |  | am/pm |  | HARI : AHD / ISN / SEL / RAB / KHA / JUM / SAB |
|  |
|  |  | JUMLAH PESERTA : | 60 / 80 / 100 / 120 / 150 / 250 / 500 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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|  |  | NAMA BILIK : **(Pemohon perlu menyemak kekosongan ruang di portal amo.uthm.edu.my)** |
|  |  | **DEWAN KULIAH (DK)** | **BILIK KULIAH (BK/BP)** | **BILIK SEMINAR/TEATER (BS/BT)** | **PERPUSTAKAAN (L)** |
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|  |  | PENGAKUAN : Pemohon bertanggungjawab ke atas : |  |
|  |  |  |  |  |  |  |  ✓ penggantian alat-alat yang hilang dan rosak. | ✓ keselamatan harta benda.  |
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|  |  | **TANDATANGAN PEMOHON :** |  |  | **KELULUSAN DEKAN/ HEP/ PUSAT KOKO :** |  |  | **KELULUSAN PPA :** |
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|  |  |  TARIKH: / / | TANDATANGAN & COP |  | TANDATANGAN & COP |
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|  |  | **PERATURAN TEMPAHAN**a) Borang ini hanya sah untuk tempahan ruang gunasama di bawah jagaan Pejabat Pengurusan Akademik (PPA) sahaja.b) Borang yang lengkap dengan kelulusan dekan hendaklah dibuat sekurang-kurangnya **3** hari sebelum tarikh penggunaan.c) Tempahan hanya boleh dibuat secara bersemuka di kaunter PPA sahaja.d) Pemohon perlu memaklumkan kepada PPA (dalam waktu bekerja) jika ingin membatalkan tempahan.e) **Bilik akan ditutup jika pemohon tidak hadir selepas 1 jam dari waktu tempahan.** \*Sebarang pertanyaan sila hubungi **KAUNTER PPA :** **07-453 7696** |
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**SALINAN**

**PEMOHON**

**PEJABAT PENGURUSAN AKADEMIK**

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|  |  | TARIKH : |  |  | / |  |  | / |  |  |  |  |  | HINGGA : |  |  | / |  |  | / |  |  |  |  |  |  |  |  |  |  |  |  |  |
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|  |  |  TARIKH: / / | TANDATANGAN & COP |  | TANDATANGAN & COP |
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